

FOREST TRACE METROPOLITAN DISTRICT NOS. 1 & 3

JOINT SPECIAL MEETING

6601 S. Wheatlands Parkway, Aurora, CO

Tuesday, March 5th, 2024 at 6:30 p.m.

www.foresttracemetro.org

District Nos. 1 & 3

Daniel Frank, President	Term to May 2025
Tracy Alford, Treasurer	Term to May 2027
Kevin Payne, Director	Term to May 2027
Shane Simpson, Director	Term to May 2025
Richard Robbins, Director	Term to May 2025

NOTICE OF JOINT SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/ Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment – Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per person.
6. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Boards. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, seconded, and vote by the Boards.
 - a. Approve February 6, 2024 Special Meeting Minutes
 - b. Approval/Ratification of Claims Payable
7. Legal Matters
 - a. Consider Engagement of Cockrel Ela Glesne Greher & Ruhland as Special Counsel to District No. 1 related to the Maintenance Agreement with District No. 2 (District No. 1)
 - b. Discuss the Governor’s Office of Information Technology Adoption of Permanent Rules, 8 CCR 1501-11, Rules Establishing Technology Accessibility Standards
 - c. Other Legal Matters
8. District Operations
 - a. Discuss Landscape Maintenance Proposals and Consider Award of Contract
 - i. Cox Professional Landscape Services, LLC (6:30 pm)
 - ii. Keesen Landscape Management, Inc. (7:00 pm)
 - b. Discuss and Consider Engagement of Property Manager
 - c. Other District Operations
9. Financial Matters
 - a. Review Unaudited Financial Statements, Property Tax Statement and Schedule of Cash Position
 - b. Consider Approval of Engagement Letter with Hiratsuka & Associates, LLP to Prepare 2023 Audit (District No. 3)

10. Other Business

11. Adjourn