

**FOREST TRACE METROPOLITAN DISTRICT NO. 2**  
SPECIAL MEETING (via Teleconference)  
Thursday, November 16, 2023 at 4:00 p.m.  
[www.foresttracemetro.org](http://www.foresttracemetro.org)

**District No. 2**

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Daniel Frank, President	Term to May 2025
Marc Cooper, Secretary	Term to May 2025
VACANT	Term to May 2027
VACANT	Term to May 2027
VACANT	Term to May 2025

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*This meeting will be held via Zoom and may be joined using the following link or call-in information:*

<https://us06web.zoom.us/j/88248421072?pwd=A0BBTPwApvisMP2qHoIzUFbwsyvamL.1>

Meeting ID: 882 4842 1072

Passcode: 344485

Call-in Number: +1-720-707-2699

**NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/ Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
5. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member.
  - a. Ratify Approval of July 26, 2023 Joint Special Meeting Minutes
  - b. Approval and Ratification of Claims Payable
  - c. Approval of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S.
  - d. Approval of 2024 Exclusion from BMO Workers’ Compensation Coverage
  - e. Approval of 2024 Agency Fee Invoice from T. Charles Wilson for Broker Services
  - f. Ratification of Independent Contractor Agreement with KPM Property Maintenance LLC for 2024 Day Porter and Street Sweeping Services
  - g. Ratification of Independent Contractor Agreement with ColoradoScapes LLC for 2023-2024 Snow Removal Services
  - h. Approval of Independent Contractor Agreement with Storm Water Asset Protection LLC for 2024 Stormwater Treatment System Observation and Reporting
  - i. Ratification of Work Order No. 1 to Independent Contractor Agreement with ColoradoScapes LLC for Installation of 6 Trees and Mulch
  - j. Approval of Independent Contractor Agreement with ColoradoScapes LLC for 2024 Landscape Maintenance Services
6. District Operations
  - a. District Manager’s Report

1411.0008:

Agendas are posted to the District’s website at [www.foresttracemetro.org](http://www.foresttracemetro.org)

- b. Other District Operations
7. Legal Matters
    - a. Consider Adoption of 2024 Annual Administrative Resolution
    - b. Discuss and Review Insurance General Liability Schedule and Limits, Consider Authorization to Bind Coverage
    - c. Discuss 2023 Legislative Memorandum
    - d. Discuss and Consider Approval of Amendment to Service Plan regarding ARI Mill Levy
    - e. Other Legal Matters
  8. Financial Matters
    - a. Review Unaudited Financial Statements, Property Tax Statement and Schedule of Cash Position
    - b. Conduct Public Hearing on 2023 Budget Amendment and Consider Adoption of Resolution Amending 2023 Budget (if necessary)
    - c. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution Adopting 2024 Budget, Imposing Mill Levy and Appropriating Funds
    - d. Other Financial Matters
  9. Other Business
  10. Adjourn