

FOREST TRACE METROPOLITAN DISTRICT NOS. 1 & 3

JOINT SPECIAL MEETING

6601 S. Wheatlands Parkway, Aurora, CO

Monday, November 13, 2023 at 6:30 p.m.

www.foresttracemetro.org

District Nos. 1 & 3

Daniel Frank, President	Term to May 2025
Marc Cooper, Secretary	Term to May 2025
Tracy Alford, Treasurer	Term to May 2027
Kevin Payne, Director	Term to May 2027
Shane Simpson, Director	Term to May 2025

NOTICE OF JOINT SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/ Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per person.
5. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Boards. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, seconded, and vote by the Boards.
 - a. Approve October 24, 2023 Special Meeting Minutes (District No. 1)
 - b. Approve October 24, 2023 Special Meeting Minutes (District No. 3)
 - c. Approval/Ratification of Claims Payable
 - a. Approval of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S.
 - b. Approval of 2024 Exclusion from BMO Worker’s Compensation Coverage
 - c. Approval of 2024 Agency Fee Invoice from T. Charles Wilson for Broker Services
 - d. Repeal Approval of Mapping Proposal with CenterPoint Engineering for Mapping Services as Services are Being Contracted by Forest Trace Metropolitan District No. 3 (District No. 1)
 - e. Ratification of Independent Contractor Agreement with Cox Professional Landscape Services LLC for Snow Removal Services (District No. 1)
 - f. Ratification of Independent Contractor Agreement with Centerpoint Engineering for Mapping Services (District No. 3)
6. Legal Matters
 - a. Consider Adoption of 2024 Joint Annual Administrative Resolution
 - b. Discuss and Review Insurance General Liability Schedule and Limits, Consider Authorization to Bind Coverage
 - c. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District
 - d. Discuss 2023 Legislative Memorandum

- e. Consider Approval of Resolution of the Board of Directors Approving a Service Plan Amendment
 - f. Discuss Intergovernmental Agreement with City of Aurora for Snow Removal (District No. 1)
 - g. Consider Approval of Shared Use, Maintenance and Easement Agreement with Forest Trace Homeowners Association, Inc. (District No. 1)
 - h. Other Legal Matters
7. Financial Matters
- a. Review Unaudited Financial Statements, Property Tax Statement and Schedule of Cash Position
 - b. Conduct Public Hearing on 2023 Budget Amendment and Consider Adoption of Resolution Amending 2023 Budget (if necessary)
 - c. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution Adopting 2024 Budget, Imposing Mill Levy and Appropriating Funds
 - d. Discuss Remaining Xcel Mitigation Payments
 - e. Update on District No. 3 Debt Issuance
 - f. Other Financial Matters
8. District Operations
- a. Update on Drainage and Erosion Issues
 - b. Other District Operations
9. Other Business
- a. Other District Business
10. Adjourn