

**FOREST TRACE METROPOLITAN DISTRICT NOS. 1-3**

JOINT SPECIAL MEETING (via Teleconference)

Thursday, October 13, 2022 at 11:30 a.m.

[www.foresttracemetro.org](http://www.foresttracemetro.org)

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Daniel Frank, President	Term to May 2025
Richard Frank, Treasurer	Term to May 2025
Marc Cooper, Secretary	Term to May 2025
VACANT	Term to May 2023
VACANT	Term to May 2023

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*This meeting will be held via Zoom and may be joined using the following link or call-in information:*

<https://us06web.zoom.us/j/84556885398?pwd=NDVWSkZTNkhQeEY2RnZDdE9wRHFoZz09>

Call-in Number: 720-707-2699

Meeting ID: 845 5688 5398

Passcode: 350709

**NOTICE OF JOINT SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/ Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per person.
5. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Boards. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Boards.
  - a. Approve July 29, 2022 Joint Special Meeting Minutes
  - b. Approval/Ratification of Claims Payable
  - c. Ratify Filing of 2021 Audit (District No. 3)
  - d. Approval of Special District Disclosure Notices Pursuant to §32-1-809, C.R.S.
  - e. Adoption of Joint Resolution Designating Meeting Notices Posting Location
  - f. Consider Approval of Joint Resolution Calling May 2, 2023 Regular Elections
6. Legal Matters
  - a. Consider Adoption of 2023 Annual Administrative Resolutions
  - b. Discuss and Review Insurance General Liability Schedule and Limits and Property Scheduled, Consider Authorization to Bind Coverage
  - c. Discuss SARIA Master Plan No. 3 and Refinancing
  - d. Consider Approval of Contractor Agreement with Heatherly Creative for Website Maintenance and Management
    - i. Discuss Board Member Contact Emails for District Website
  - e. Status of Dissolution of District No. 1 (District No. 1)

- f. Other Legal Matters
- 7. Financial Matters
  - a. Review Unaudited Financial Statements, Property Tax Statement and Schedule of Cash Position
  - b. Update on Xcel Mitigation Payments (District No. 1)
  - c. Discuss Maintenance Fee Collection and Reconciliation (District No. 2)
  - d. Discuss Detention Pond Payment and Reconciliation (District No. 2)
  - e. Public Hearing on 2022 Budget Amendment (if necessary)
    - i. Consider Approval of Resolution Amending the 2022 Budget (if necessary)
  - f. Public Hearing on 2023 Budget
    - i. Consider Approval of Resolution Adopting the 2023 Budget
  - g. Consider Authorization for filing 2022 Application for Exemption from Audit
  - h. Other Financial Matters
- 8. District Operations
  - a. Discuss Service Contracts (District No. 2)
    - i. Day Porter and Street Sweeping - KPM Property Maintenance LLC
    - ii. Landscape Maintenance - ColoradoScapes LLC
    - iii. Snow Removal - ColoradoScapes LLC
    - iv. Lighting Services - Colorado Lighting, Inc
    - v. Detention Pond Inspections – Storm Water Asset Protection, LLC
  - b. Discuss Request for Curb Ramp
  - c. Other District Operations
- 9. Other Business
- 10. Adjourn