

FOREST TRACE METROPOLITAN DISTRICT NOS. 1-3

JOINT SPECIAL MEETING (via Teleconference)

Wednesday, October 13, 2021 at 3:00 p.m.

www.foresttracemetro.org

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| Daniel Frank, President | Term to May 2022 |
| Richard Frank, Vice President | Term to May 2022 |
| Marc Cooper, Secretary/Treasurer | Term to May 2022 |
| VACANT | Term to May 2023 |
| VACANT | Term to May 2023 |

This meeting will be held via Zoom and may be joined using the following link or call-in Information:

<https://us06web.zoom.us/j/85709523238?pwd=Z3hmVGdReGZrcHpaZFJuaHdZK2svdz09>

Call-in Number: 720-707-2699

Meeting ID: 857 0952 3238

Passcode: 412159

NOTICE OF JOINT SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications
3. Approval of Agenda
4. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per person.
5. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Boards. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Boards.
 - a. Approve July 13, 2021 Joint Special Meeting Minutes
 - b. Approval/Ratification of Claims Payable
 - a. Approval of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S.
 - b. Approval of Joint Resolution Designating the Location of Regular Meetings of the Board
 - c. Approval of Joint Resolution Calling May 3, 2022 Regular Elections
 - d. Approval/Ratification of Independent Contractor Agreement with ColoradoScapes, Inc. for Landscape Maintenance Services – 2021 Season (District No. 2)
 - e. Approval/Ratification of First Amendment to Independent Contractor Agreement with KPM Property Maintenance LLC (Day Porter and Street Sweeping Services) (District No. 2)
 - f. Approval/Ratification of Contract with Colorado Lighting, Inc. for Lighting Inspection Services (District No. 2)
6. Legal Matters
 - a. Consider Adoption of 2022 Joint Annual Administrative Resolution
 - b. Review Insurance Property and Liability Schedule and Limits
 - i. Discuss and Consider Approval of 2022 Exclusion from Workers’ Compensation (District Nos. 1 & 3)

- ii. Consider Authorization to bind BMO Worker's Compensation Policy (District No. 2)
 - c. Discuss 2021 Legislative Update
 - d. Discuss Procurement Policy
 - e. Other Legal Matters
- 7. Financial Matters
 - a. Consider Acceptance of Unaudited Financial Statements
 - b. Discuss Maintenance Fee Collection and Reconciliation (District 2)
 - c. Discuss Detention Pond Payment and Reconciliation (District No. 2)
 - d. Discuss Status of Xcel Mitigation Payments (District No. 1)
 - e. Public Hearing on 2021 Budget Amendments (*if necessary*)
 - i. Consider Approval of Resolution Amending the 2021 Budget (*if necessary*)
 - f. Public Hearing on 2022 Budgets
 - ii. Consider Approval of Resolutions Adopting the 2022 Budget
 - g. Consider Authorization for filing 2021 Applications for Exemption from Audit (District Nos. 1 & 2)
 - h. Consider Approval of Auditor Engagement for 2021 Audit (District No. 3)
 - i. Discuss Tax Exempt Reissuance - 2019 Loan (District No. 3)
 - j. Other Financial Matters
- 8. District Operations
 - a. Discuss Landscape Maintenance Services – 2022 Season
 - b. Consider Approval of Independent Contractor Agreement with ColoradoScapes, Inc. for Snow Removal Services for 2021-2022 Season
 - c. Discuss Other Service Contracts
 - d. Other District Operations
- 9. Other Business
- 10. Adjourn