

FOREST TRACE METROPOLITAN DISTRICT NOS. 1-3

JOINT SPECIAL MEETING (via Teleconference)

Thursday, July 16, 2020 at 11:00 a.m.

www.foresttracemetro.org

Daniel Frank, President	Term to May 2022
Richard Frank, Vice President	Term to May 2022
Marc Cooper, Secretary/Treasurer	Term to May 2022
VACANT	Term to May 2023
VACANT	Term to May 2023

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/91444184022?pwd=cGcrbm5oVnF1OUQrZnY2RXM0V2xhQT09>

Call In Number: 720-707-2699

Meeting ID: 914 4418 4022

Password: 665464

NOTICE OF JOINT SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum
3. Director Qualifications/Reaffirmation of Disclosures
4. Approval of Agenda
5. Consider Approval of Resolution Establishing Emergency Procedures for Holding Regular and Special Meetings Telephonically
6. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per person.
7. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Boards. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Boards.
 - a. Approve January 17, 2020 Meeting Minutes
 - b. Approve Resolution Establishing an Electronic Signature Policy
 - c. Approve Amended and Restated Public Records Request Policy
 - d. Approve and Ratify Contract with Heatherly Creative, LLC for Website Design
 - e. Informational Enclosure - 2020 Legislative Memorandum
 - f. Approve and Ratify Independent Contractor Agreement (Landscape Maintenance Services – 2020 Season)

8. Legal Matters
 - a. Update on District Website
 - b. Discuss Proposed Revisions to Aurora Model Service Plan
 - c. Other Legal Matters
9. Financial Matters
 - a. Consider Acceptance of May 31, 2020 Unaudited Financials
 - b. Discuss and Consider Approval of 2019 Audit (District No. 3)
 - c. Other Financial Matters
10. Other Business
11. Adjourn

2020 Regular Meeting	Location
Second Tuesday of November	Tallyn's Reach Library 23911 E. Arapahoe Road Aurora, CO 80016